

Features and Capabilities

Features & Benefits for Online Learners:

Features	Benefits
FlexTraining is a flexible, secure, powerful web based training platform, designed for self-paced education.	Ideal for employee orientation, sales management training, product training, technical skills enhancement, continuing education and computer workshops.
Course sections, content and tests are all presented in a logical sequence in an unattended mode. Instructor interaction is optional.	Students learn at their convenience: during the workday, at night or on weekends.
FlexTraining is designed to be user-friendly and low maintenance.	Avoids frustration of not being able to use an online training system because it's too complex or poorly designed.
FlexTraining supports but does not require video, sound clips or high-bandwidth proprietary file formats.	This training solution works as well for students with fast or slow Internet or Intranet connections.
Training content is delivered in an HTML framework including text, photos, charts, graphs, images, audio, video, etc.	Offers a wide variety of options for building and formatting course content.
FlexTraining supports training courses on any topic and of any course length.	Works for a short introductory class or an intensive course running over many weeks.
FlexTraining serves up prepared course content automatically, one section at a time and/or provides a high degree of interaction between student and instructor.	Fits high-tech/low-touch interaction needs or a high-touch/low-tech scenario.
FlexTraining is scalable and runs equally well with 5 students or 5000.	Ideal for one course or a lengthy catalog of offerings - for small class sizes or large.
The Multi-Language mode is available on all screens throughout the student module.	Students have the ability to select their language from a list.
The Student Menu is contained within a very thin frame in the web browser.	Navigation does not impinge on the area meant for viewing learning content.
CD Export of Classes.	Classes can be exported and burned onto CD for portable offsite and offline use.
Design courses using Visual Course Builder.	Lays out course sections and learning screens graphically, providing a visual workspace for adding, editing and sequencing course content.

Features	Benefits
The Class Calendar Warning System alerts students to class enrollment dates.	Students are alerted to due dates and expiration dates via the color-coded warning system.
Students can create international date formatting to reflect local configuration norms.	Students can choose the date look and order that are inherent to their locale.
Class completion certificates are available.	Students have the ability to print a certificate of completion after a class is completed successfully.
Display correct test answers.	Students have the option to view correct test answers and an explanation once the test is passed.
Archive completed courses.	To prevent overcrowding on their Home Page, students may archive completed courses after one year from class completion.
Each student has his or her own Online Notebook, which may be downloaded and retained by the student at class end.	Students log their ideas, questions and insights in a place where notes cannot get lost.
FlexTraining includes Searchable Document Libraries, which stores documents for each course and allows students to search by title, keywords or other defined fields.	Provides a library of supplemental materials in a searchable facility for any or all courses. Handles documents, images, PDFs and even videos.
Training systems at over 300 corporate and government sites around the world are powered by FlexTraining.	Widespread global acceptance means a proven solution to support your e-Learning initiatives.
The personal student menu provides access to student features and one-click enrollment from one central location.	The FlexTraining student interface gives you the tools you need to learn, collaborate and track your own progress against your goals.
The student module offers visual student progress tracking.	The student menu keeps graphic progress indicators of section and test completions.
Customizable Login Page Picture.	Picture changing option for Student Login page makes pages more customizable.
Certificate Rendering Process.	Course completion certificates are rendered in HTML and allow borders to be printed without changes to browser settings.
Email Students – Past Due Filter.	The Past Due Filter is part of the Email Class function in the Learners Menu.
File System Reorganization.	Files are streamlined and allow easy access to Flash movies, Guides, etc.

Features	Benefits
Fill-In-The-Blank – Multiple Test Answers.	The fill-in-the-blank test questions allow for up to five variable answers to be accepted as correct.
Student Module Programmed Completely using VB.NET.	The Student Module is 100% ASP.NET, making the software more scalable, with faster delivery to the student.
Student Transcript.	This function is part of the Student Home Page and provides a summary of all class completions and class progress.
See www.FlexTraining.com for additional information and features.	FlexTraining is constantly being updated to maintain its leadership in the e-Learning marketplace.

Features & Benefits for Course Developers & Administrators:

Features	Benefits
FlexTraining is available as a server-based product or as a monthly subscription. And a subscriber can decide to convert to a server-based solution at any time.	Gives you the flexibility to house your training in-house or on our infrastructure.
Integrated PowerPoint to Flash.	The integrated Microsoft PowerPoint-to-Flash converter provides instant transformation of your PPT presentations into the versatile Flash movie format.
Utilize Word files, graphs, charts, photos, email, external web pages, video, Flash and any other web delivered course content.	Shorter course development cycle and ability to leverage your existing or emerging course content.
FlexTraining now comes with a unique web based content authoring tool that is totally integrated at no extra cost.	Authors in various locations can easily collaborate in developing online, interactive training content over the web.
Media Library lets you easily integrate video, audio and other media without programming.	Adds interactivity and flexibility for better learner retention.
Define your own course content, course guidelines and deploy your training over the Internet (or an Intranet) to as many learners, employees, customers or students as needed.	Flexible “tiered” licensing means it’s an incredibly cost-effective and efficient means of training your employees, customers or students.
The learner profile and competencies tracking feature provides a planning and	Lets you define training objectives for your online learners and groups and quickly track

reporting tool with detailed and summary levels.	progress against those goals.
FlexTraining lets the administrator report on all tests and classes for a given student and it includes a custom/ad-hoc report generator.	Manage and generate industry competency data without the need for a separate tracking system.
Unattended, automated enrollment processing and an optional credit card processing integration.	Students enroll (and pay if you establish a fee) without requiring your staff's time and attention.
FlexTraining runs on any Windows NT or Windows 2000 server, utilizing Microsoft's built-in IIS web server software.	Compatible with large installation base. Low startup cost and low cost of ownership.
FlexTraining is web-native and requires no additional client-side "plug-in" software.	Faster startup with low implementation and operational costs.
Supports as many course sections, course assignments and tests as you need.	You may choose to have one test, several tests or one test per section. You have the same flexibility with course assignments.

Features	Benefits
FlexTraining lets students sign up for courses over the network or use student import with automatic class enrollment.	Course registration does not consume the time and efforts of your staff.
Automated course evaluations are built once and then automatically submitted and processed by any and all students.	Detailed, question-by-question evaluation reporting helps you manage training quality and feedback.
Instant performance graphs plot average test scores against goals for every course.	Graphical views of aggregated student performance on knowledge assessments appear as line or bar graphs.
Automated template processing lets you quickly create one course from another. You have the option of including tests, assignments, course guides and/or course content sections.	Faster course development, particularly when additional courses have similar structures and content.
Configuration menus and software can be quickly tailored to meet an organization's specific needs.	No programming is required to configure your learning environment, so you can be up and running faster.
Build and schedule courses using a tabbed, wizard layout. Our interface streamlines the process of course creation and presents each step in a logical sequence so the author can pick and choose which pieces are needed.	Simple! Now building and scheduling courses is even easier and faster than before. No training is required to learn how to use it.
A web based utilities menu includes features to selectively delete courses and students, check the completeness of each course and verify system integrity and other useful functions.	Once your system is up and running, the utilities menu makes it easy to perform any needed maintenance.
The time logging feature can be enabled with	Time requirements for continuing education or other certifications can be documented.

a single mouse-click. Track how long a learner spends within each section of content and how long he takes to complete an assessment.	Flexible reporting allows sorting by student or course and offers a summary or detailed format.
FlexTraining lets you create different User Roles for your authors, instructors and managers, and assign different permissions to each role.	Supports collaboration and division of responsibilities among various users and managers, increasing the utility and value of your training system
A new web based customer portal will include a searchable knowledge base for instant resolution of many commonly asked questions and issues.	The portal will be operational 24/7 for around-the-clock support, and is expected to be especially helpful for international customers and global time zones.
CD Export of Classes.	Classes can be exported and burned onto CD for portable offsite and offline use.
The E-commerce function facilitates online payments.	E-commerce promotional codes are available for promotion or reduced enrollment fees.

Features	Benefits
Enhanced FlexAuthoring editing tools.	The enhanced edit function of the integrated FlexAuthoring tool allows expanded text editing capabilities, including font manipulation and sizing, text alignment and select highlighting.
Cascading Style Sheets (CSS) Editor.	CSS allows the user to define colors, fonts and layouts, plus offers flexibility and control in the specification of presentational characteristics.
Student Demographic Tracking.	Additional student data fields improve organizational demographic tracking and reporting. This constructive feature includes an on/off option to capture the desired level of preferred, statistical analysis.
Limited Course Availability with prescribed guidelines as outlined by program administration.	Monitor enrollment and course completion with the preprogrammed, hard due dates for student access and enrollment.
Enhanced custom reporting offers multiple, integrated data filters provide sorting options that allow true, detailed analysis.	Design blueprint/repetitive reports to target business intelligence, and create ad hoc reports to augment enterprise functions.
Automatic course completion data archiving automatically archives student data for courses completed over one year from current date.	This data warehousing feature removes aging completed courses from student home pages yet allows learners easy viewing of the files with just one click. Ideal for companies with wide-ranging training programs and copious course volumes.
Address book links.	Keep select managers and personnel apprised of student and program progress through the FlexTraining linked address book function.

The Bulk Manager Assignment Tool protects proprietary student information.	Assign students to cosseted manager databases and ensure sensitive training information is available to designated individuals only.
Advanced testing options tailor your course evaluations to include multiple choice or fill-in-the-blank questions, or a combination of both, on a question-by-question basis.	Customize your assessment format to ensure learner responses are captured accurately and in the desired configuration.
Promotion and discount codes.	Offer percentage-based promo coupons and discount codes for selected courses.
Course hierarchy ensures your training programs and lesson content are secure through the course hierarchy feature.	Establish access to or blockage from course lists for management center users based upon defined authorization levels.
Multi-language CD Export.	Classes can be exported and burned onto CD in your choice of languages for portability for use offsite and offline.

Features	Benefits
Bulk Login Information.	Utility to send students' login credentials in bulk to the student module.
Delete and File/Folder Logging.	This audit trail tracks who accesses and deletes files and folders.
Generic Profile Fields.	For Demographics settings, three generic fields are available that can be named and modified as needed.
Registration List Report.	This report shows a list of all students in the system, regardless of enrollment status.
User Import.	This feature imports Management Center users to the system from spreadsheet or ODBC sources.
WYSIWYG Editor.	This HTML editor has been enhanced by incorporating the third party TinyMCE HTML editor.
See www.FlexTraining.com for additional information and features.	FlexTraining is constantly being updated to maintain its leadership in the e-Learning marketplace.